# Metal Building Quote Checklist

Line up every quote the same way before you sign. Use it on ours too.

A fair comparison needs the same building, the same scope of work and the same terms. Check each line on every quote. A missing line is a question to ask, not a savings.

## 1. The building

- [ ] Size written as width x length x sidewall (leg/eave) height
- [ ] Roof style: standard, boxed-eave or vertical
- [ ] Frame gauge (14 or 12) and sheet metal gauge (29 or 26)
- [ ] Frame spacing (often 4 or 5 ft on center)
- [ ] Certified wind speed (mph) and snow load (psf) for YOUR address
- [ ] Engineered drawings available for the permit
- [ ] Doors, windows and frame-outs: count, size and type
- [ ] Trim, insulation, gutters and other extras listed line by line

## 2. Foundation and site

- [ ] Who clears, grades and compacts the site
- [ ] Concrete included? Slab thickness, footer size and depth
- [ ] Footers below your local frost line
- [ ] Gravel base, reinforcement and control joints spelled out
- [ ] Anchor type and count, matched to concrete, asphalt or ground
- [ ] Vapor retarder if the building may ever be heated

## 3. The money

- [ ] Deposit amount, when it is due, and what is refundable
- [ ] When the balance is due (and what work comes first)
- [ ] Sales tax, delivery, install, permit and drawing fees
- [ ] Financing terms: down payment, monthly, term, early payoff
- [ ] How long the quoted price holds

## 4. Timeline and accountability

- [ ] Lead time and what can delay it
- [ ] Who installs: own crew, manufacturer crew or a sub
- [ ] Contractor license number (VA: dpor.virginia.gov/LicenseLookup)
- [ ] Written warranty: frame, panels and workmanship
- [ ] Who pulls the permit and supplies drawings
- [ ] Change orders and cleanup

### Red flags

- "Certified" with no wind speed, snow load or state on the drawings
- A price far below everyone else with no explanation of what is different
- No foundation spec, or "level site required" with no say on who levels it
- Pressure to sign today to hold a price or a "sale"
- No reviews showing on the company's Facebook page. If reviews are not showing, move on.

*General guidance only. Your engineered drawings, your building office and the manufacturer's instructions come first.*

# Side-by-Side Quote Grid

Fill in one column per quote. Every blank cell is a question to ask before you sign.

| Line to compare | Quote A | Quote B | Quote C |
|---|---|---|---|
| Size (W x L x sidewall height) | | | |
| Roof style | | | |
| Frame gauge / sheet gauge | | | |
| Frame spacing | | | |
| Certified wind (mph) / snow (psf) | | | |
| Doors and windows | | | |
| Site prep included? | | | |
| Concrete: slab and footers | | | |
| Anchors: type and count | | | |
| Delivery and install included? | | | |
| Deposit / when balance is due | | | |
| Taxes, permits, drawings | | | |
| Lead time | | | |
| Who installs | | | |
| License number checked | | | |
| Warranty: frame, panels, labor | | | |
| **TOTAL FOR THE WHOLE JOB** | | | |

## Notes

Want a second set of eyes? Text a photo of the quote and your site to 276-235-1191.
We will tell you what is missing, even if you buy somewhere else.

*General guidance only. Your engineered drawings, your building office and the manufacturer's instructions come first.*